Part Time OJMCHE Museum Educator

10 - 15 hours a week (Monday - Thursday) October through May*

$30 per hour

*This is a renewable contract.

Reports to: Manager of Student Programs
Application must be received by July 30, 2023

Oregon Jewish Museum and Center for Holocaust Education (OJMCHE) seeks a motivated, knowledgeable, personable, and creative individual to fill the position of Museum Educator. OJMCHE is a growing organization, which engages audiences from a wide range of backgrounds on the museum’s core educational content: Oregon Jewish history; the history of the Holocaust and genocide; human rights, and the history of discrimination and resistance in Oregon.

Job Description

The Museum Educator plays an essential role in providing secondary students and teachers with informed educational experiences at OJMCHE’s primary location, 724 NW Davis Street, and off-site in greater Portland metro-area classrooms. The primary responsibility of the Museum Educator is to inspire and guide learners through OJMCHE’s exhibitions, making relevant and meaningful connections. As such, Museum Educators must have engaging presentation skills and confidence navigating critical conversations. When not leading student programs, Museum Educators will be supporting the education department with the development of education resources.

Primary Duties and Responsibilities:

- Lead dynamic and thought-provoking student tours of varying sizes through OJMCHE’s core and temporary exhibitions
- Facilitate existing student workshops on-site at OJMCHE and off-site at greater Portland metro-area schools
- Work with the Museum of Student Programs to research and develop exhibition guides that will inspire critical thinking and conversations
- Compile student programming summaries
- Participate in education team meetings and planning
- Honor and uphold OJMCHE’s mission, values, and expectations
Secondary Duties and Responsibilities

- Assist with the development of standards-based classroom resources such as lesson plans, digital experiences, and speaker experience summaries
- Create and/or enhance existing partnerships with schools
- Collaborate with OJMCHE Education colleagues on existing and new initiatives

Required Qualifications and Skill Sets

- Knowledge of Holocaust and genocide studies and/or Jewish history and culture education
- BA in Education, Holocaust and Genocide Studies, Jewish Studies, or related field
- Two years of experience teaching in a museum or in a middle, high school or university classroom setting
- Comfort engaging in difficult conversations
- Experience engaging with people from a wide range of perspectives including different cultural and socioeconomic backgrounds and people with disabilities
- Demonstrated ability to be flexible in a fast paced environment
- Excellent verbal and written communication skills and effective interpersonal skills
- Enthusiastic and positive energy, especially in busy situations
- Proficiency in Microsoft Office and Google Suite
- Valid driver's license, current auto insurance, and reliable personal transportation
- Ability to clear a background check

Preferred Qualifications

- MA in Education, Museum Studies, Holocaust and Genocide Studies, Jewish studies or related field
- Spanish literacy and presentation experience
- Licensed or certified educator

To Apply
Send a resume and cover letter to jobsearch@ojmche.org by July 30, 2023.

OJMCHE is an equal opportunity employer. Selection for this position will be based solely on merit without regard to race, color, religion, age, gender, national origin, political affiliation, disability, sexual orientation, marital or family status, or other differences.